Add SDS to our new library

How can users find SDS using ERP part number (e.g. from SAP) that we have assigned a chemical

In SDS Manager, you can add your ERP part number to an SDS, allowing your users to find SDS by searching for your part numbers.

This can be done by either adding your part number as a synonym or as External System Id.

When adding the part number as a synonym, the part number will be shown in the SDS list.

When setting up your SDS library, you can import your product list (xls format) with your part numbers from your ERP system to make syncing of your SDS to your ERP system easier and allow searching for SDS by part numbers.

For SDS already in your SDS library, you can edit your external ERP Id on the SDS detail page.

When you export your SDS library to xls file, the External System Id that you have added is included in the export to allow you to reference SDSs with your ERP products.

Warning AATREX LIQUID 480 Syngenta Canada Inc				
٨			Health risk rating: 4 Safety risk rating: 1 Environmental risk rating: 1	
Approved updated by: Erlend Bruvik - 2024-08-31 (Approved for use in ventilated areas on	Approve	Show rows where SDS has no information	Review Data	
Only use in ventilated areas	- /	Check this checkbox t "External system id" fiel		
General Information		the list below		
Product name:	AATREX LIQUID 480			
Product Synonyms:				
Product code:	A8566A			
SDS №:	511306151	Enter your External ID have		
Revision date:	2021-01-18	Enter your External ID here. Users can find SDS by searching for this ID you enter here. The ID is also included in library exports to		
Icons in PDF:				
External System Id:	SAP-ID-ABC123 🖌	XLS.		

If you have named your PDF files with your Internal Product Id / ERP Id, you can automatically add the ERP to your SDS in the SDS library by using a special tag in the filename.

Example: Your file is named **SAP-ID-ABC123—SDS-Mobile-1.pdf** where **SAP-ID-ABC123** is your Internal Id.

To automatically add the External System Id to the SDS added to your SDS library from importing your PDF files, you should add the string "EX—" Before the ERP Id and "—" after the ERP Id.

Page 1/2

© 2025 SDS Manager <eb@aston.no> | 2025-08-21 21:25

Add SDS to our new library

Using the above example the filename should be changed to like this:

EX—SAP-ID-ABC123—SDS-Mobile-1.pdf

<u>Microsoft PowerToys</u> or similar tools can be used to bulk manipulate the filenames on all your DPF files before you import them to SDS Manager.

When you do the import the PDF list - select "Advanced option in the import dialog and check the option "Import files with tagged filename" as shown below.

	Confirm upload	×
	I certify that I have read and accepted the Terms of Use and Privacy Statement regarding use of this service	
Adv	anced options 🔨	- 1
	Special case import - for SDS Manager internal use only	- 1
	Re-use previous uploaded files - for SDS Manager internal use only	
	Private import	- 1
	Import file with only single-type SDS (No SDS-binder file)	
 Image: A start of the start of	Import files with tagged filename	- 1
 Image: A set of the set of the	All pages	- 1
	Pages	
	Upload	

On <u>settings page</u> (requiree login), you can enable feature "Require External System Id to be added on all SDS added to library" to ensure that your ERP id is added when new SDS are added to your library.

Unique solution ID: #1157 Author: n/a Last update: 2024-12-13 14:15

URL: https://sdsmanager.com/faq/content/61/580/en/how-can-users-find-sds-using-erp-part-number-eg-from-sap-that-we-have-assigned-a-chemical/