

# Add SDS to our new library

## How can I permanently delete a SDS from our library?

You can permanently remove a Safety Data Sheet from your library by first move the SDS to "Archive"

Next step is to open your Archive folder.

Click here to [open SDS Manager and access your archived SDSs \(require login\)](#).

In the archive you press button "Permanently delete" on the SDS you want to remove.

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Unique solution ID: #1114

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Last update: 2023-08-12 19:58