

Add SDS to our library

How can I create a hierarchy of locations that match our company structure?

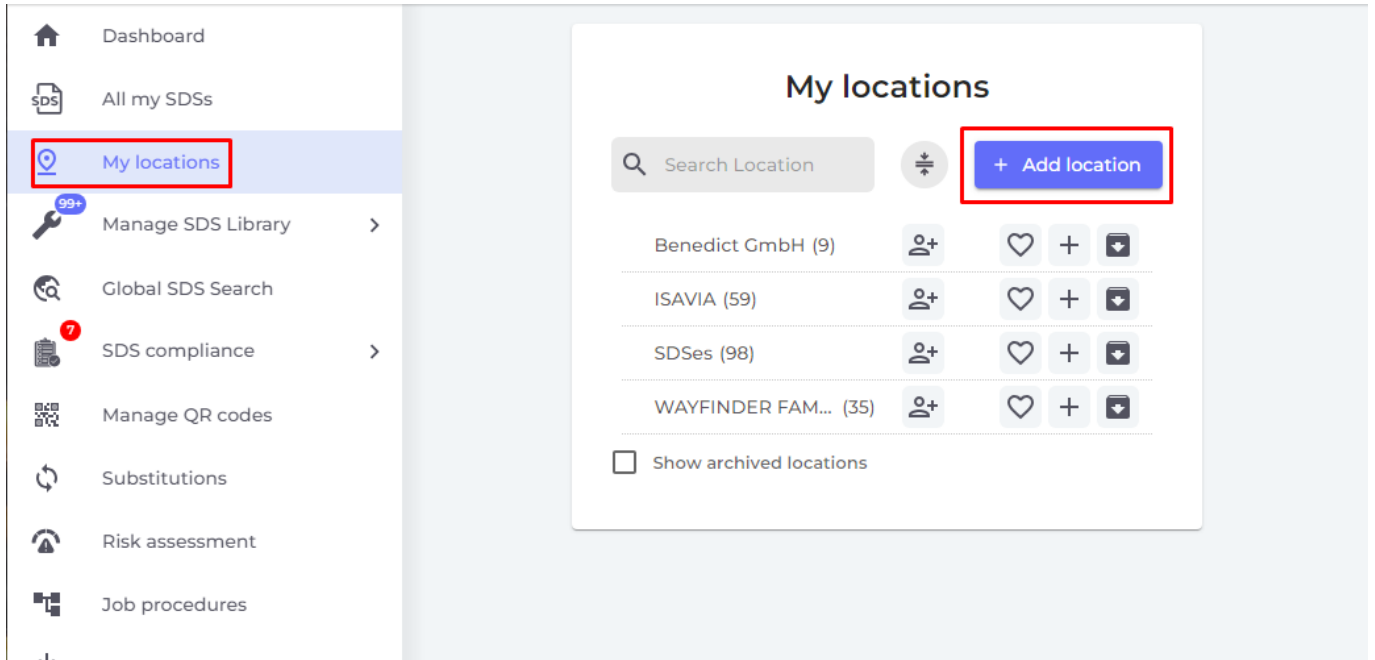
- Step 1: From your menu panel on the left of your screen, go to 'Manage SDS Library' and click on 'Add location'.

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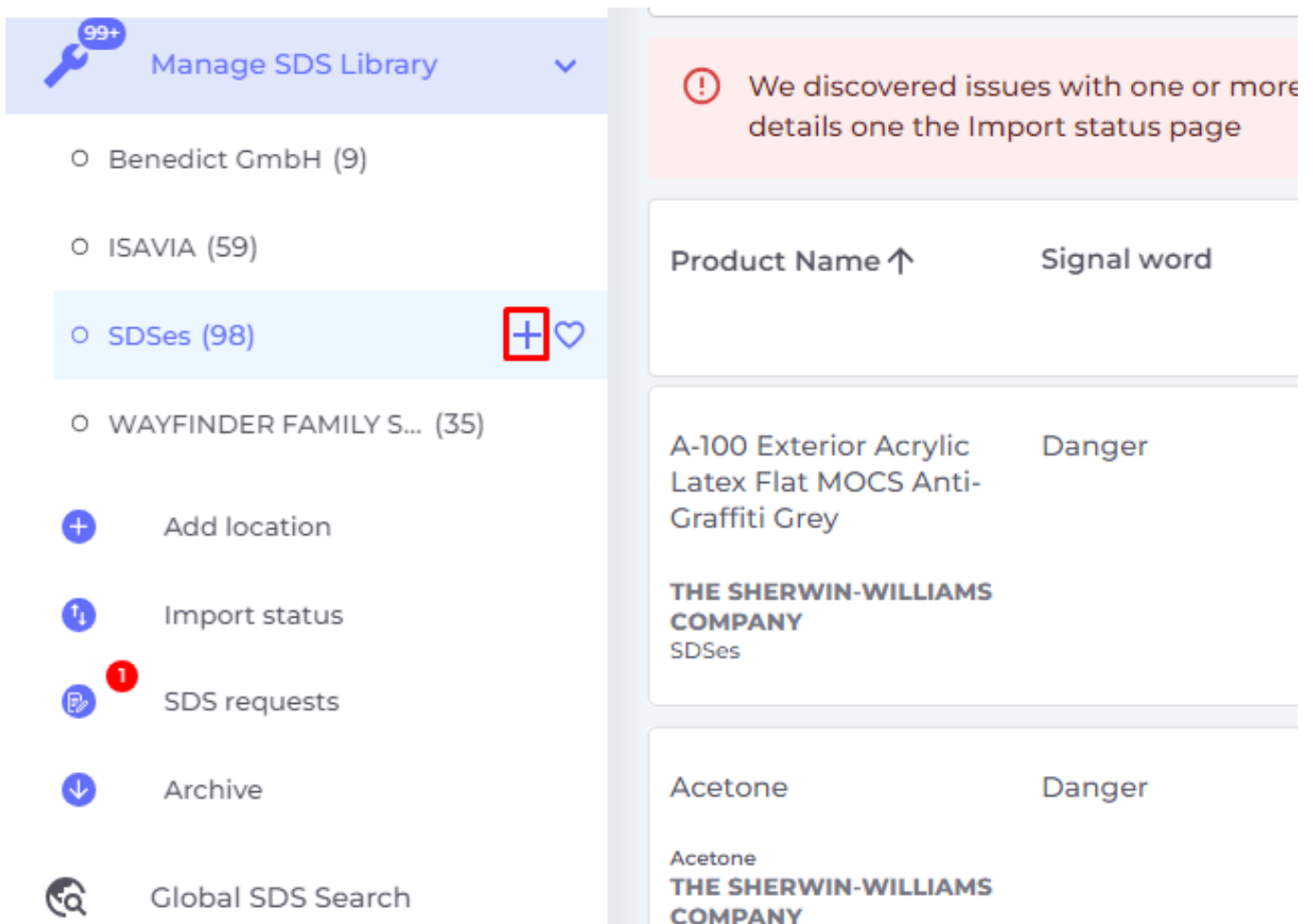
The screenshot displays the SDS Manager interface. At the top left is the SDS Manager logo. A navigation menu on the left includes: Dashboard, All my SDSs, My locations, Manage SDS Library (highlighted in blue with a '99+' badge), Benedict GmbH (9), ISAVIA (59), SDSes (98), WAYFINDER FAMILY S... (35), Add location (highlighted with a red box), Import status, SDS requests (with a red notification badge), Archive, and Global SDS Search. The main content area on the right is titled 'SDS Library for Company' and features a search filter, a 'Product Name' dropdown menu, and a list of products including 'A-100 Exterior Acrylic Lat Flat MOCS Anti-Graffiti C' and 'Acetone'.

Or you can also find 'Add location' button in 'My locations' page.

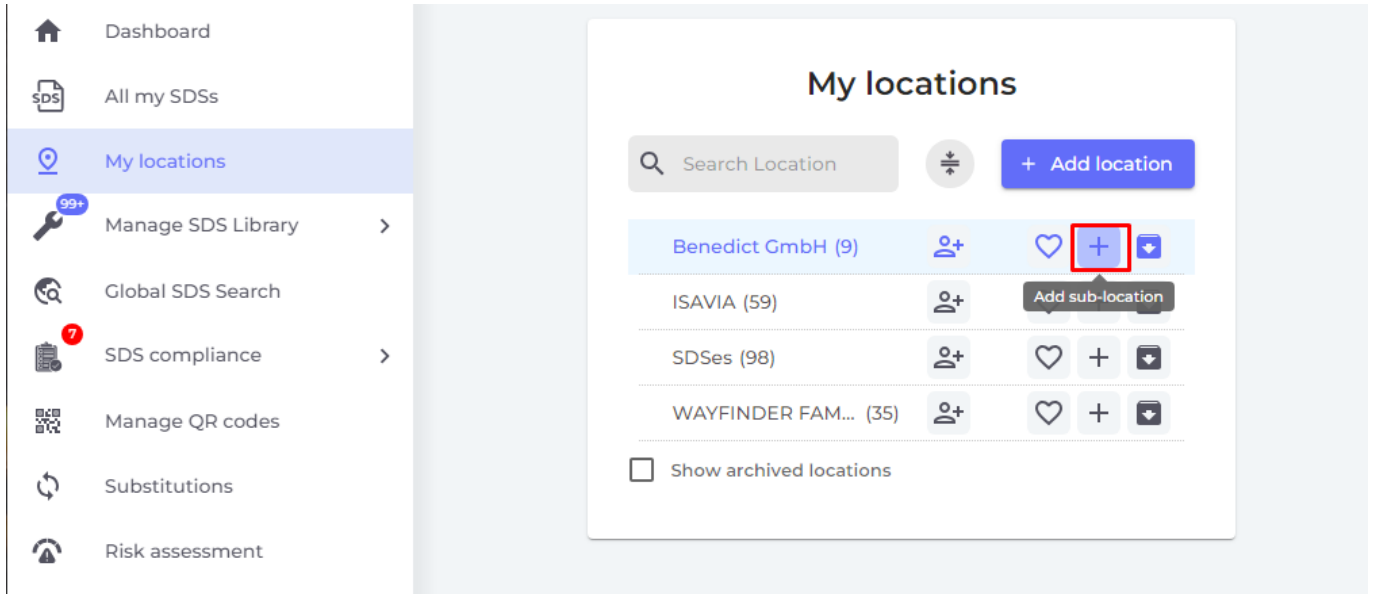
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- Step 2: Fill out the location information and click the 'Create' button.
- Step 3: Click on '+' icon to create more Sub-locations as needed for your location hierarchy.



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Unique solution ID: #1033

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Last update: 2024-09-26 05:51