SDS Requests: Allow your employees to request the addition of SDSs to your SDS library.

To allow your employees to request SDS to be added to your SDS library, you must first enable the setting <u>"Employee SDS search: Show search result from global database if SDS is not found in</u> <u>Company SDS library</u>" on the <u>setting page</u>

When enabled, your employees will find any Safety Data Sheet, also for products that you have not yet added to your SDS library.

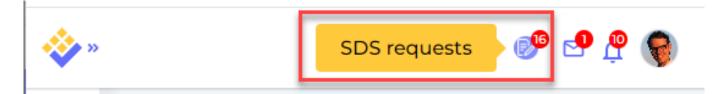


When your employees scan a QR code poster or click a link on your intranet to search for a product (e.g., WD-40 Fast), they will still be able to find the SDS even if it hasn't been added to your SDS Library yet and they can request the SDS to be added to your SDS Library.

URL: https://sdsmanager.com/faq/content/37/586/en/sds-requests-allow-your-employees-to-request-the-addition-of-sdss-to-your-sds-library/

	arary for Test Corpor	ration Inc.	×	٩			YOUR COM — Log	IPANY O inc.
0	<mark>wd-40 fast</mark> did n	ot match a	any SDS in S	DS library	for Test Corp	oration Inc.		
	h results found in t		base, coverin	g 13Million+	SDSs			
Exact	match search resu	Ilts: Product code	Supplier	Revision date	Regulation area	Language	Actions	
Ð	WD-40 Specialist Fast		WD-40 Company	2021-10- 22		English	📼 🖸 🗞 ·	<
(+) Rec	WD-40 SPECIALIST Fast Release quest Safety Data	a Sheet to l	Hashahal, Inc be	2021-04- 21		English	📼 🖸 🗞 -	<
ado	ded to company Specialist Fast Acting Degreaser	library	Hashahal, Inc	2021-04- 16		English	👜 🖸 🏷 ·	<

You will receive an <u>email notification</u> when an employee makes such a request. The SDS request badge in the top menu also shows the number of pending SDS requests.



Admin user with approval access role can approve and add the SDS to your SDS library.

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Manage SDS request

iew			

	Info from SDS	talacungbocap@dungdungvaota.com
Product Name	WD-40 Specialist Fast	I need this SDS!
Supplier Name	wd-40 company	I have checked safety issues and
Revision date	2021-10-22	approve the product to be used as long as employee use mandated PPE during
Signal word	Danger	use teehee 😳
GHS pictograms	(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)	27 Sep, 1327
Location	SDSes	
Due date		
SDS Request status	Pending	
Approval Status	No approval info	
	Add to SDS lib Register your ap	
	Create risk evalu	ation

On the <u>SDS Request page</u> you can list your pending SDS requests and list completed SDS requests.

Search for	r SDS request		\Xi Location Filter							
rt File	SDS Reques	t status	Ŧ							
Only list	SDS requests with replies fro	m venc				View completed SDS request	Add SDS request	Bulk Acti	on	
	Completed SDS re							×	date	Created By
	Requested Product		Matched SDS		Date	Matched By	Actions			
Rows p	Grease Magic MSR Grease Magic	Ø	Grease Magic MSR Grease Magic Revision date: 2015-02-27	PDF 🔽	2024-08-12	SDS Manager	Un-match SDS			
c	WOLBERS ACETONE GEL Polysciences, Inc	Ø	WOLBERS ACETONE GEL Polysciences, Inc Revision date: 2013-11-15	!!! [2]	2024-08-02	SDS Manager	Un-match SDS			
	WD-40 Aerosol WD-40 Company	Ø	WD-40 Aerosol WD-40 Company Revision date: 2020-11-10	PDF 🔽	2024-08-01	SDS Manager	Un-match SDS			
ſ	WD-40 Aerosol WD-40 Company	Ø	WD-40 Aerosol WD-40 Company Revision date: 2020-11-10	PD5 🔽	2024-07-22	SDS Manager	Un-match SDS			
t	WD-40 Bulk WD-40 Products [Canada] Ltd	Ø	WD-40 Bulk WD-40 Products [Canada] Ltd Revision date: 2023-10-09	P	2024-07-29	SDS Manager	Un-match SDS			
1	WD-40 Specialist Electrical: WD-40 Company WD-40 Specialist Electrical: WD-40 Company	Ø	WD-40 Specialist Electrical: WD-40 Company WD-40 Specialist Electrical: WD-40 Company	PDF 🔽	2024-07-22	SDS Manager	Un-match SDS			

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Unique solution ID: #1160 Author: n/a Last update: 2024-10-03 08:34

URL: https://sdsmanager.com/faq/content/37/586/en/sds-requests-allow-your-employees-to-request-the-addition-of-sdss-to-your-sds-library/