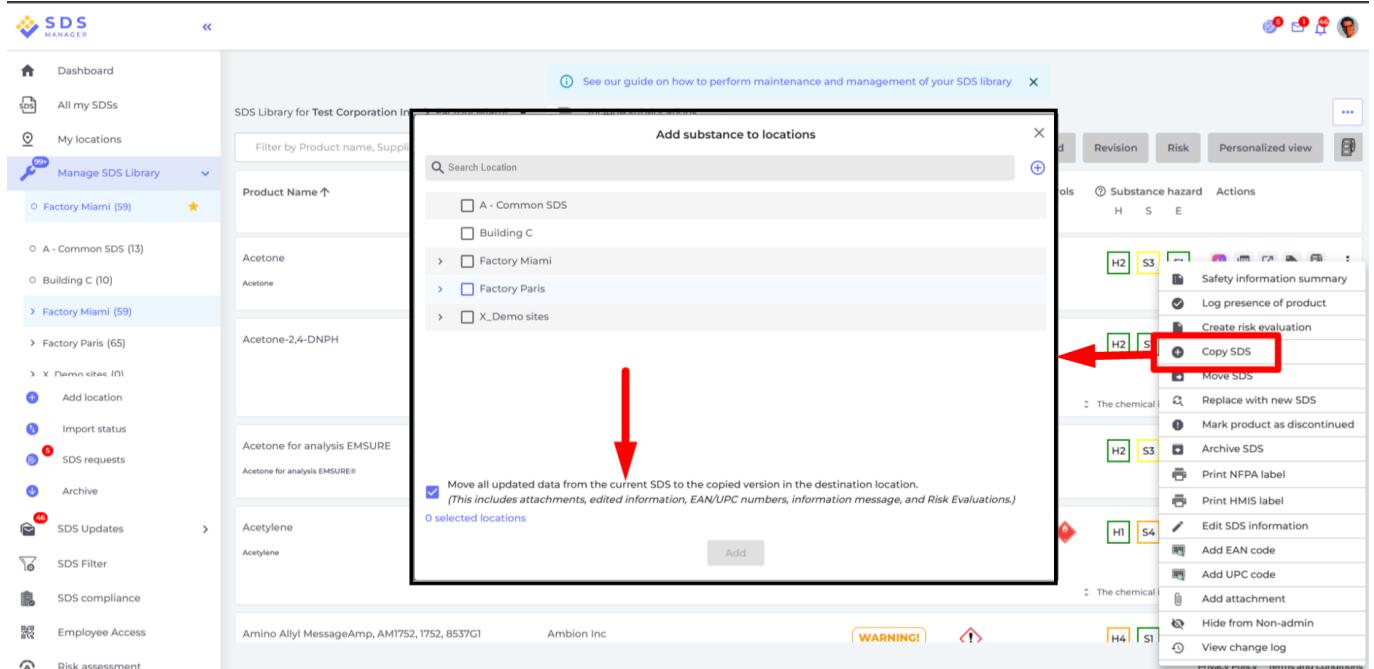


Daily use

How can I move or copy SDSs from one location to another?

From **Location Management** (login required) and **All My SDSs** pages (login required), you can copy an SDS from one location or site to another using the “**Copy SDS**” option in the more menu. You can also move all linked data to the new SDS — this option is **turned ON by default**.



The screenshot shows the SDS Manager interface. On the left, a sidebar lists various management options like Dashboard, All my SDSs, and Manage SDS Library. Under Manage SDS Library, 'Factory Miami (59)' is selected. The main area shows a list of substances: Acetone, Acetone-2,4-DNPH, Acetone for analysis EMSURE, and Acetylene. A modal window titled 'Add substance to locations' is open, showing a search bar and a list of locations: A - Common SDS, Building C, Factory Miami, Factory Paris, and X_Demo sites. On the right, a vertical sidebar lists actions: Substance hazard, Revision, Risk, Personalized view, Safety information summary, Log presence of product, Create risk evaluation, **Copy SDS** (highlighted with a red box and arrow), Move SDS, Replace with new SDS, Mark product as discontinued, Archive SDS, Print NFPA label, Print HMIS label, Edit SDS information, Add EAN code, Add UPC code, Add attachment, Hide from Non-admin, and View change log. A red arrow points to the 'Copy SDS' option in the sidebar.

From [Location management \(require login\)](#) and from [All my SDSs page \(require login\)](#) you can move one SDS from one location or site to another using the "Move SDS" on the more-menu.

From the [All our SDS page \(require login\)](#) on the "SDS compliance" tab, you can multiselect SDSs and bulk move or bulk copy several SDSs in one operation.

Unique solution ID: #1133

Daily use

Last update: 2025-10-21 12:55