

# Daily use

## How can I do a free-text search in text in our SDSs?

On SDS Manager "[All our SDS](#)" page (require login) in the 'SDS compliance' tab you can do free text search.

If you e.g. want to find all SDS in your library that contain the string "Alcohol resistant foam. Dry chemical powder", you click the Option icon and check "Free text search throughout the entire SDS. Matches found in headings and literals are not included."

To search for an exact string, you can quote the string. The result will show the SDS that contains the exact string that you entered.

The screenshot shows the 'All Our SDS' page in the SDS Manager. The search bar contains the text 'Alcohol resistant foam. Dry chemical powder'. A red box highlights the search options, with a red arrow pointing to the 'Free-text search throughout the entire SDS. Matches found in headings and literals are not included.' option, which is checked. The search results table shows three entries:

Product Name	Supplier Name	Product Code	Revision date	GHS	Substance hazard	Last evaluated	Locations	Approval Status
Taski Jontec Tensol ID F3d	Diversey Europe Operations BV		2023-10-16		H3 S2 E1	Risk must be evaluated	<a href="#">View locations</a>	No approval info
TASKI Sprint Glass Pur-Eco E3c	Diversey Europe Operations BV		2024-08-01		H1 S1 E1	Risk must be evaluated	<a href="#">View locations</a>	No approval info
1,2-Dimethoxyethane	Sigma-Aldrich Inc	307432	2023-05-25		H5 S3 E1	Risk must be evaluated	<a href="#">View locations</a>	No approval info

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