

User management and access controll

Can I have other people in our organization using SDS Inventory Management with me?

Invite your employees to join SDS Manager

With SDS Manager, you can add unlimited numbers of users. We suggest that you only create user accounts for employees that will administrate the SDS library.

Click here to [open SDS Manager to invite employees \(require login\)](#).

User management and access control

The screenshot displays the SDS Manager dashboard. On the left is a navigation menu with the following items: Dashboard, All my SDSs, My locations, Manage SDS Library, Global SDS Search, SDS compliance, Substitutions, Risk assessment, Job procedures, My job procedures, Exposures, and Reports. The main content area has a header that says 'See SDS Manager in daily use - from your employees perspective'. Below this is a search bar with the placeholder text 'Find Safety Data Sheets for your products' and a search icon. The search results show 'Product, Supplier, CAS#, UFI#, EU No.'. The dashboard features three main sections: 1. 'SDS I have access to' showing '189' SDSs with links to 'Show my SDSs' and 'Add substances to my library'. 2. 'Revised SDSs' showing '188/189' with a '99%' progress indicator and a link to 'Update outdated SDSs'. 3. 'Number of users' showing '2' with a red box highlighting the 'Invite users' link.

Invited users can have an Admin Role, Staff Role or No Access Role.

You are flexible to decide access type on location level. A user can be given an Admin role on one location and read-only access to other locations.

To be able to manage SDSs in your library, users will need an Admin role.

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Create new user

Full name*

Email address*

Phone

Role ?

Admin

No Access

Staff

Admin

Unique solution ID: #1069

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Last update: 2024-10-04 11:07