# User management and access controll

## Can all employees in our company access the SDSs?

Yes. There are two ways to give your employees access to your SDS library:

- **A QR code poster or a link on your intranet**: read-only access, without a user account or password. This is what we recommend for most employees. Read more: How can our employees access our SDS library by scanning a QR code poster?
- **A personal user account**: for the people who manage SDSs, for employees who register use of chemicals, or if your company does not allow QR codes. With single sign-on (SSO), employees sign in with their company account. Read more: How do I invite/add new users to SDS Manager? and How can I set up SAML authentication?

You decide which locations each QR code and each user can see. Read more: How can I restrict users to only have access to SDS for certain locations?

If an employee searches for an SDS that is not in your library, SDS Manager can also show results from our SDS database. Switch on **Employee SDS search: Show search result from global database if SDS is not found in Company SDS library** in **Settings**.

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