

Miscellaneous

Getting started: Single location, without SDSs to import

In this article, we will show you how to get started on using SDS Manager to manage your library of Safety Data Sheets (SDSs). We will cover the following areas:

Step 1: Add SDSs to your SDS library by searching our database of 13 million + Safety Data Sheets.

Step 2: Create a QR code poster to allow your employees to access specific locations in the SDS library

Step 3: Invite your employees to join on SDS Manager **(Optional)**

Step 4: Look through SDSs that contain restricted chemicals and substitute where necessary **(Optional)**

Step 5: Create Secondary container labels for hazardous chemicals **(Optional)**

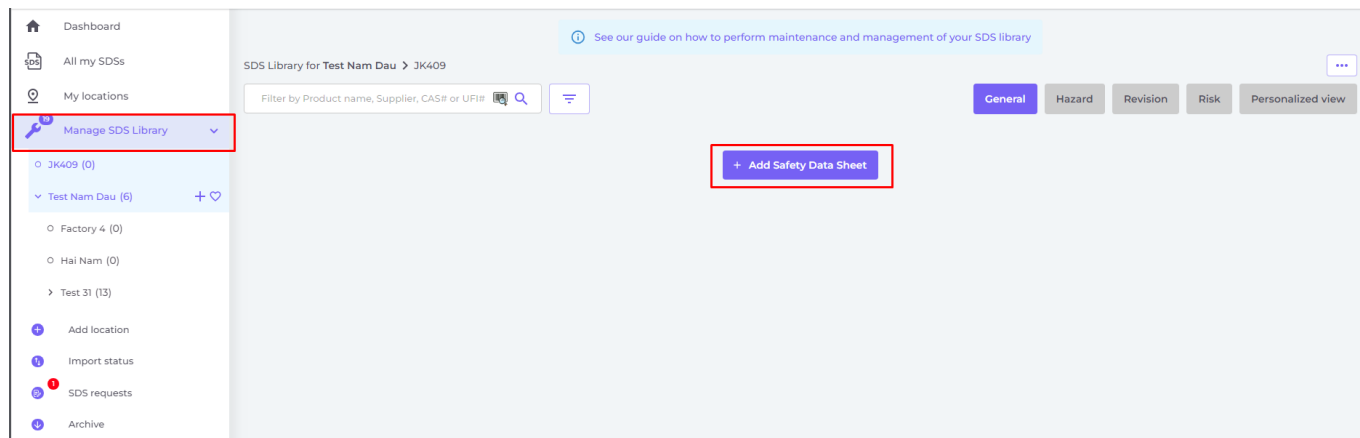
Step 6: Print out SDS binders if you prefer to have hard copies **(Optional)**

Step 7: Keep your SDS library up to date with new revisions

Step 1: Add SDSs to your SDS library by searching our database of 13Million + Safety Data Sheets

You can manage your SDSs under "Manage SDS Library"

Click here to [open SDS Manager to manage your SDS library \(require login\)](#)



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To add a SDS for a product, simply search for the product name, then hover on the (+) icon and choose "Add Safety Data Sheet to YOURLOCATION".









Add substance to JK409

Search for Safety Data Sheet in our database of 13Million+ Safety Data Sheets.

Zink-Alu Spray

Language: All Region: All Minimum Revision Year: 2023 ☐ Search only among SDS in use by Test Nam Dau

Exact match search results:

Name	Product code	Supplier	Revision date	Regulation area	Language	Actions
Zink-Alu Sprav		LIQUI MOLY GmbH	2023-11-02	EU	German	   
<div>Add Zink-Alu Spray to JK409</div>						
<div>Add to other locations</div>						
		MIPA SE	2023-03-03	EU	English	   

If you want to add the same SDS to multiple locations in one operation, select "Add Safety Data Sheet to other locations" instead.

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Add substance to JK409

Search for Safety Data Sheet in our database of 13Million+ Safety Data Sheets.

Zink-Alu Spray

Language: All, Region: All, Minimum Revision Year: 2023

☐ Search only among SDS in use by Test Nam Dau

Exact match search results:

Name	Product code	Supplier	Revision date	Regulation area	Language	Actions
Zink-Alu Spray		LIQUI MOLY GmbH	2023-11-02	EU	German	[Icons]
Mipa Zink-Alu-Spray		MIPA SE	2023-03-03	EU	English	[Icons]

Add Mipa Zink-Alu-Spray to JK409

Add to other locations

1. Click the Search button to rerun your search on Google

Not finding what you are looking for?

Add substance to locations

Search Location

☐ JK409

☒ Test Nam Dau

☒ Factory 4

☒ Nam

☒ Test 31

3 selected locations

Add

Step 2: Create QR code poster to allow your employees to access specific locations in the SDS library

Employees can get read-only access to some SDSs via QR-codes.

To create a QR-code-login do the following steps:

(1) Click here to [open SDS Manager User management page \(require login\)](#)

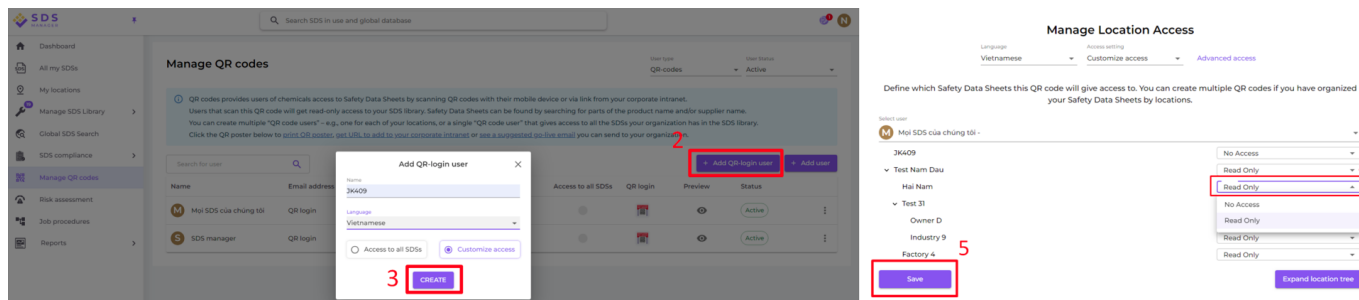
(2) click on 'Add QR login user' and name the user. If you like the QR code to get access to all SDS on your account, select "Access to all SDSs". If the QR code should only give access to SDS on some locations, select "Customized access" and then (3) click 'Create'.

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If you selected "Customized access" you select the locations (4) that you want the QR code to give access to, then (5) click 'Save'. Employees who log in via the QR code login will now have read-only access to the SDSs on selected locations.

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When the QR code user is created, you can view the QR code by (1) clicking on the QR code image.

Name	Email address	Role	Language	Access to all SDSs	QR login	Preview	Status
JK409	QR login	Staff	Vietnamese				Active

The button (1) "Preview SDS library for this code" will show you how many SDS this location had

The button (2) "Print QR code for login" will generate a poster with the QR code.

If you want to give access to your SDS library from your intranet, you can simply (3) create a QR code user, scan the QR code and copy the link and add it to your intranet.

The button (4) "Email access link to your team" allow you to share access via email.

You can disable the QR code by clicking the button (5) "Disable QR code login". Choosing that button again to enable it.

You can or click on the image or scan the below QR code with your mobile phone to see how this will look for your employees.

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×

Login QR Code

Please choose a print layout

SDS
MANAGER

Scan QR code to access SDS Library



JK409 -

SCAN TO ACCESS
SAFETY DATA SHEETS



JK409 -
SDS
MANAGER

SAFETY INFO

1  Preview SDS library for this code

2  Print QR code for login

3  Copy URL to clipboard

*You can use the URL of the QR code to add a link to the SDS library on your Intranet.

4 Email access link to your team

5 Disable QR code login

If you want the link to give access to all SDS in your organization, the QR code user must be granted access to all locations.

You can create many “QR code users” – e.g., one for each of your locations, or a “QR code user” that gives access to all the SDSs your organization has in the SDS library.

Step 3: Invite your employees to join on SDS Manager

With SDS Manager, you can add unlimited numbers of users. We suggest that you only create user accounts for employees that will administrate the SDS library.

Click here to [open SDS Manager to invite employees \(require login\)](#)

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URL: <https://sdsmanager.com/faq/content/30/392/en/getting-started-single-location-without-sdss-to-import/>

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Dashboard



All my SDSs



My locations



19

Manage SDS Library



Global SDS Search



SDS compliance



Manage QR codes



Risk assessment






Job procedures



Reports



Favorite locations

-  JK409
-  Test 31
-  Test Nam Dau

SDS I have access to

19

[Show my SDSs](#)



[Add substances to my library](#)

Outdated Safety Data Sheets

0/19

[Update outdated SDSs](#)



Number of users

2

[Invite users](#)

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Invited users can have an Admin Role, Staff or No Access Role.

You are flexible to decide access type on location level. A user can be given an Admin role on one location and read-only access to other locations.

To be able to manage SDSs in your library, the user needs an Admin role

Invite colleague

Full name*

Email address*

Phone

Role ?

☐ Access to all SDSs

☐ Customize access

SEND INVITATION

Step 4: Look through SDSs that contains restricted chemicals and substitute where necessary

SDS Manager has an overview of all chemicals listed on restriction lists like ZDHC, California Proposition 65, REACH and more.

The substances in these lists are identified with either EC or CAS number.

SDS Manager will extract the CAS and EC numbers from section 3 of the SDS you use and check if these numbers are found in any of the restriction list.


In SDS Manager, you will be able to list all the SDSs you have in your SDS Library that have

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restricted components.

Click here to [open SDS Manager](#) see what SDS in your library that are containing hazardous chemicals (require login).

Below is an example of how we list products with components on restricted list:



1 N

Hazardous substances

SDS with components listed on restricted substance lists

[Export to XLSX](#)

Regulation
SDS status
Approval Status
Locations
Risk assessment

Only list SDS in use
All
Only list SDS on locations I have access to
All

Product Name	Supplier Name	Revision date	GHS	Locations	Approval Status	EC/CAS	Name of the chemical	Concentration	Listed in
CRC Hardener for Polyester Filler	CRC Industries	2017-09-11	<div style="display: flex; gap: 5px;"> </div>	Test Nam Dau	<input type="checkbox"/>	• 94-36-0 • 117-81-7	• Benzoyl peroxide • Diocetyl phthalate	• N/A • N/A	• GLAPS • GLAPS • ZDHC
<div style="display: flex; justify-content: space-between; width: 80%; margin-left: auto;"> Show more Show more Show more Show more </div>									
CRC Hardener for Polyester Filler	CRC Industries	2023-03-10	<div style="display: flex; gap: 5px;"> </div>	Test Nam Dau	<input type="checkbox"/>	• 94-36-0 • 117-81-7	• Benzoyl peroxide • Diocetyl phthalate	• 30-60 • 30-60	• GLAPS • GLAPS • ZDHC
<div style="display: flex; justify-content: space-between; width: 80%; margin-left: auto;"> Show more Show more Show more Show more </div>									
GAS-003	Nordic Immunological Laboratories B.V.	2022-10-19	<div style="display: flex; gap: 5px;"> </div>	Test 31	<input type="checkbox"/>	• 50-00-0	• Formaldehyde	• N/A	• ZDHC • GLAPS • GADSL
<div style="display: flex; justify-content: space-between; width: 80%; margin-left: auto;"> Show more Show more Show more Show more </div>									

The above list is a prospective list of products that you need to assess.

When you have verified that the content is acceptable, you may want to mark the SDS as 'Approve'

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Danger

CRC Hardener for Polyester Filler
CRC Industries

Health risk rating:

				5
--	--	--	--	---

Safety risk rating:

			4	
--	--	--	---	--

Environmental risk rating:

				5
--	--	--	--	---

No approval info

Approve

Approve

Mark Approval in process

Mark Not allowed for use

Remove approval status

☐ Show rows where SDS has no information

☐ Review Data

updated by: Nam Dau - 2024-09-27

[Add information message](#)

General Information

Product name:

CRC Hardener for Polyester Filler

Identification on the label/Trade name:

ORGANIC PEROXIDE TYPE E, SOLID

Product Synonyms:

7091 Hardener 25ml; 7093 Cream Hardener 75ml; 7094 Hardener 100ml; body filler putty hardener

Revision date:

2023-03-10

Printed date:

2023-03-29

Date of Issue:

2023-03-10

Version no.:

12.1

Icons in PDF:

Process the product is used:

Step 5: Create Secondary container labels for hazardous chemicals

On the label icon, you can generate Secondary Container labels.

Click here to [open SDS Manager to create Secondary container labels \(require login\)](#)

Product Name ↑	Supplier Name	Signal word	Pictograms & Controls	Substance hazard H S E	Actions
CRC Hardener for Polyester Filler <small>7091 Hardener 25ml; 7093 Cream Hardener 75ml; 7094 Hardener 100ml; body filler putty hardener</small>	CRC Industries	Danger		H5 S4 E5	 Print Label

The label has respective QR codes to view the actual SDS file and track chemical usage and disposal.

Icons from the SDS, Hazard statements and Prevention statements are also shown in the label.

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CRC Hardener for Polyester Filler

Company Name: CRC Industries

Signal Word: Danger



View PDF



Track Usage

Hazard Statements

H242: Heating may cause a fire;

H317: May cause an allergic skin reaction;

H319: Causes serious eye irritation;

H360: May damage fertility or the unborn child (state specific effect if known)(state route of exposure if it is conclusively proven that no other routes of exposure cause the hazard);

H373: May cause damage to organs (state all organs affected, if known) through prolonged or repeated exposure (state route of exposure if it is conclusively proven that no other routes of exposure cause the hazard);

H410: Very toxic to aquatic life with long lasting effects

Precautionary Statements

P201: Obtain special instructions before use.;

P210: Keep away from heat, hot surfaces, sparks, open flames and other ignition sources. No smoking.;

P234: Keep only in original packaging.;

P235: Keep cool.;

P302+P352: IF ON SKIN: Wash with plenty of water/...;

P305+P351+P338: IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing.;

P308+P313: IF exposed or concerned: Get medical advice/ attention.;

P370+P378: In case of fire: Use ... to extinguish.;

P403: Store in a well-ventilated place.;

P405: Store locked up.;

P410: Protect from sunlight.;

P411: Store at temperatures not exceeding ...°C/...°F.;

P501: Dispose of contents/container to ...

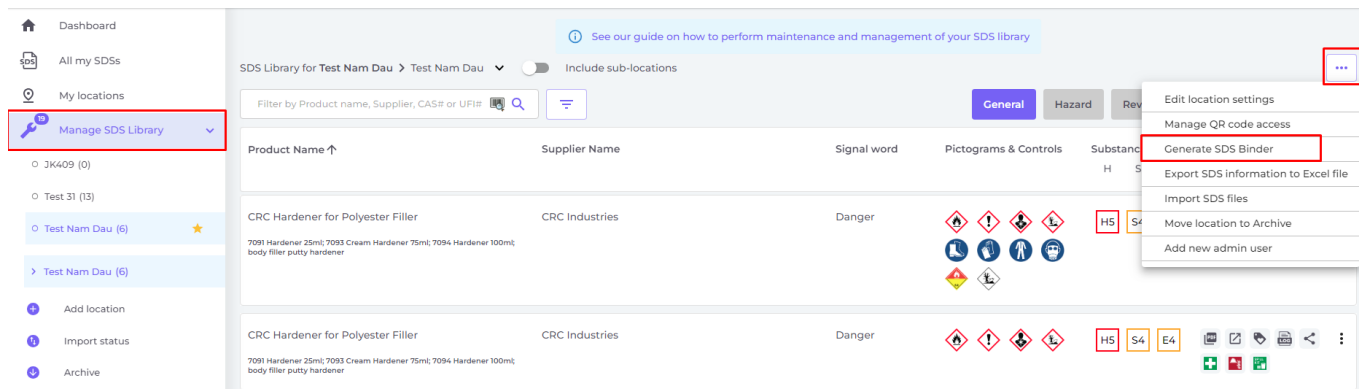


Step 6: Print out SDS binders if you prefer to have hard copies (Optional)

For each location in your SDS library, you can find a 'Print binder' button, which will generate a PDF file that contains all the SDSs stored on that location. On the first page of the SDS Binder, there will be a table of content of all the SDS in the binder.

Click here to [open SDS Manager to generate SDS binders \(require login\)](#)

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The PDF file can be printed out if you need hard copies.

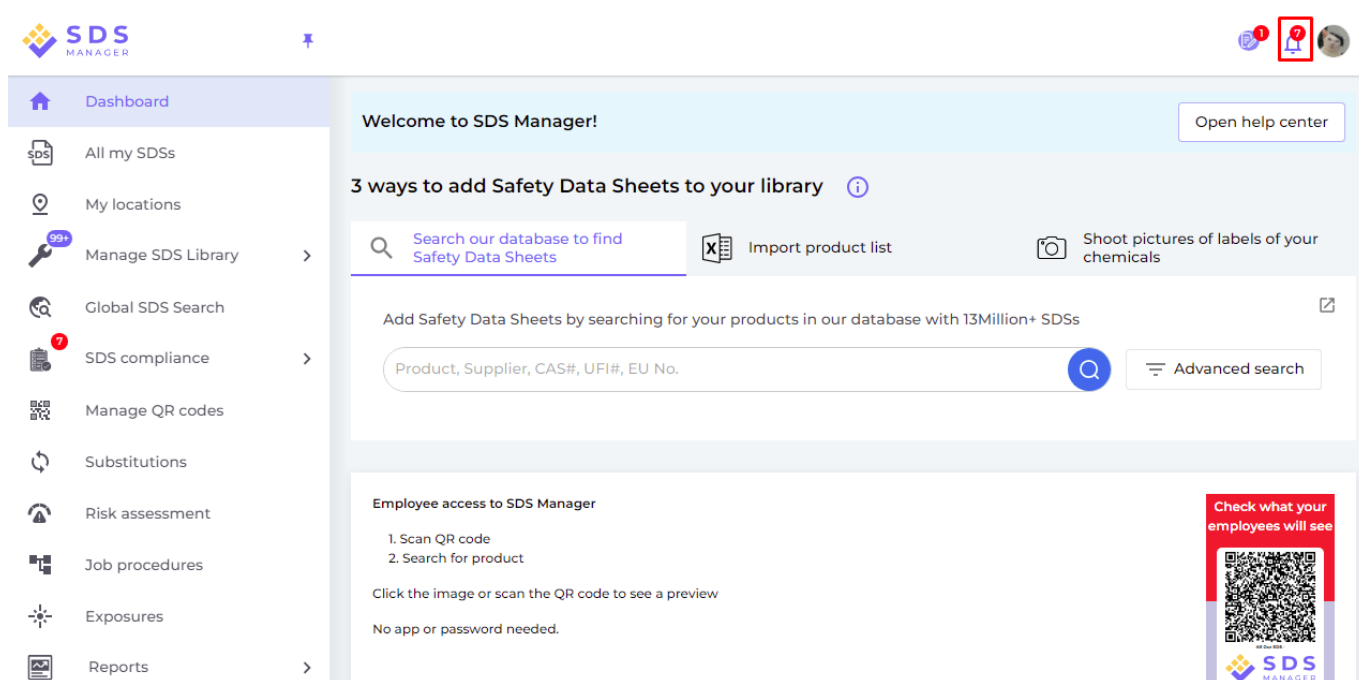
Step 7: Keep your SDS library up to date with new revisions

New revisions of SDSs are issued every 1 to 3 years.

New revisions are issued because of new regulatory requirements, corrections or new discoveries by the suppliers. Users of chemicals are required to have the latest version of the SDS in their library.

SDS Manager are continuously crawling thousands of supplier websites for new revisions of safety data sheets and add them to our database.

When you use SDS manager, you will be alerted when we find new versions of SDSs in your library. In the header bar of SDS Manager, you will see the alert icon showing the number of outdated SDSs you have in your library. In the example below, we have 7 outdated SDSs that need to be updated.



When you click on the notification bell, you will be directed to ["SDS where newer version exists" page](#) where we will list SDSs you have in your library for which we found newer versions.

Click here to [open SDS Manager to review SDS where newer version exists \(require login\)](#)

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Product Name	Product Code	Revision date	Revision date newer version	Locations	
all Free Clear Liquid Laundry Detergent		2022-02-01	→ 2023-02-16	WAYFINDER FAMILY SERVICES	Upgrade to new version
Ethylene Glycol MOPAR CONCENTRATE ANTIFREEZE/COOLANT 10 YEAR/50000 MILE-INTERPRED		2019-01-15	2019-01-15	SDSes	Upgrade to new version

Click on the "Upgrade to new version" button to see side-by-side changes between the SDS you are currently using and the new version.

all Free Clear Liquid Laundry Detergent
Henkel Corporation
WAYFINDER FAMILY SERVICES

[Upgrade to new version](#) [Dismiss upgrade notification](#)

Changed values	Current version	Newer Version
Version no.	001.0	
Iso icon	GHS07	
Date of issue	2022-02-01	2023-02-16
Health risk	4	1
Environment risk	5	1
Hazard pictograms	GHS07	
Hazard statements	Causes serious eye irritation.	Causes eye irritation.

[Upgrade to new version](#)

You can choose to upgrade one SDS at a time (1) or upgrade all SDSs to the latest version in one operation (2).

all Free Clear Liquid Laundry Detergent
Henkel Corporation
WAYFINDER FAMILY SERVICES

[1 Upgrade to new version](#) [Dismiss upgrade notification](#)

Changed values	Current version	Newer Version
Version no.	001.0	
Iso icon	GHS07	
Date of issue	2022-02-01	2023-02-16
Health risk	4	1
Environment risk	5	1
Hazard pictograms	GHS07	
Hazard statements	Causes serious eye irritation.	Causes eye irritation.

[2 Upgrade all SDSs to the latest version](#)

[Upgrade to new version](#)

Unique solution ID: #1100

Author: n/a

Last update: 2025-02-27 07:10