

SDS Inventory Manager in use

How can I permanently delete a SDS from our library?

You can permanently remove a Safety Data Sheet from your library by first move the SDS to "Archive"

Product Name ↑	Signal word	Amount	Pictograms & Controls	Substance hazard H S E	Actions
1039 - Carbenicillin disodium salt X10008 GERBU Biotechnik GmbH 3rd floor	Danger	0 (qt)		H1 S1 E1	
112 Brake spray 400 ml AB TUNAP GmbH & Co. KG 2nd floor	Danger	N/A		H4 S4	<div><div>Move SDS</div><div>Create risk evaluation</div><div>Move to archive</div><div>Hide from Non-admin</div><div>Safety information summary</div><div>Replace with new SDS</div><div>Add attachment</div></div>
1,2-Dimethoxyethane Sigma-Aldrich	Danger	N/A		H5 S3	

Next step is to open your Archive folder.

Click here to [open SDS Manager and access your archived SDSs \(require login\)](#)

In the archive you press button "Permanently delete" on the SDS you want to remove.



SDS Inventory Manager in use

SDS MANAGER

- Dashboard
- All my SDSs
- My locations
- Manage SDS Library
- Global SDS Search
- SDS compliance**
 - All Our SDS
 - Archive**
 - SDS where newer version exists
 - Substances with missing SDS

Archive

Product, supplier name

Product Name	Supplier Name	Product Code	Revision date	GHS	Locations	
100 % natural processed walnut shell	Agri Empresa LLC		2022-09-15		Factory Himalaya	<div>Undo Archive</div> <div>Permanently delete</div>
12415 FOAM INS REP CDN 9.5% DEET	Croc Bloc Products Inc	12415	2018-10-31	 	Factory Equator	<div>Undo Archive</div> <div>Permanently delete</div>

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